# **Remote Learning Medical Assistant**

| Class Meet- In-person every Saturday    |  |             |            |  |                       |  |  |  |  |
|---|--|-------------|------------|--|-----------------------|--|--|--|--|
| Month                                   | Course                                     | Start dated | End dated  | Class<br>time                                  | Orientation Date      |  |  |  |  |
| January                                 | REMOTE<br>LEARNING                         | 01/20/2025  | 03/29/2025 | In-<br>person<br>Saturday<br>9:00am-<br>5:00pm | 01/18/2025<br>10:00am |  |  |  |  |
| Three weeks Externship 03/31-04/14/2025 |  |             |            |  |                       |  |  |  |  |
| April                                   | REMOTE<br>LEARNING<br>Medical<br>Assistant | R           | 06/14/2025 | person<br>Saturday<br>9:00am-<br>5:00pm        | 4/05/2025<br>10:00am  |  |  |  |  |
| Three weeks Externship 06/16-07/04/2025 |  |             |            |  |                       |  |  |  |  |

## NO CLASSES IN JULY

| August                                  | REMOTE    | 08/04/2025 | 10/10/2025 | In-      | 08/02/2025 |  |  |  |  |
|---|-----------|------------|------------|----------|------------|--|--|--|--|
|   | LEARNING  |            |            | person   | 10:00am    |  |  |  |  |
|   | Medical   |            |            | Saturday |            |  |  |  |  |
|   | Assistant |            |            | 9:00am-  |            |  |  |  |  |
|   |           |            |            | 5:00pm   |            |  |  |  |  |
| Three weeks Externship 10/13-10/31/2025 |           |            |            |          |            |  |  |  |  |

### **Remote Learning Program Description**

#### Orientation

Participation in the orientation session is mandatory and serves as the foundation for success in the program.

## **Weekly Schedule**

- Phlebotomy
  - ☐ Pre-recorded lectures will be emailed every **Monday**.
  - ☐ Weekly Phlebotomy exams are due **Friday by 11:59 PM**.
- Medical Assistant
  - ☐ Pre-recorded lectures will be emailed every **Tuesday**.
  - ☐ Weekly Medical Assistant exams are due **Tuesday by 11:59 PM**.

#### **In-Person Clinical**

Hands-on clinical training takes place **every Saturday from 9:00 AM to 5:00 PM**. Attendance is essential to ensure proficiency in practical skills.

H.C.A.2261 01/26/2025

## **Additional Requirements**

Your **resume is due by the end of Week 2**. Please ensure it is updated and formatted professionally.

For any questions or additional support, please don't hesitate to reach out.